



ABOS APPROVED SELF ASSESSMENT EXAMINATION (SAE) APPLICATION

Consider the following criteria during SAE development and application:

1. SAE includes four basic components of practice improvement: measure, assess and educate, plan improvement and re-measure
2. SAE allows a diplomate to review outcome of treatment and/or performance data from his/her own practice collected over a relevant period of time defined by the sponsors or authors of the practice improvement activity.
3. SAE allows assessment of performance in practice for an orthopaedic topic, procedure, or diagnosis, and defines an appropriate time frame or volume of patient interaction to provide relevant information to assess performance.
4. SAE focuses on defined metrics. Options for assessment include clinical outcome, patient reported outcome, process improvement, or other quality improvement activity.
5. SAE includes a mechanism for the diplomate to receive performance data and apply the results to improvement in practice.
6. SAE includes a mechanism for assessing performance or comparing the diplomate's performance with peers or relevant benchmarks, and educational resources to support performance in practice.

Question, Submit application and required documents electronically

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Application Deadlines: May 1 or November 1 for new applications

Approval process is 6 weeks; dependent on completeness of application.

Applicant Information

| | |
|----------------------------------|--|
| Application Date | |
| Applicant Organization | |
| Contact Name | |
| SAE Title | |
| Address | |
| City, State, Zip | |
| Phone | |
| Fax | |
| E-Mail Address | |
| Website | |
| Category 1 CME provider, contact | |

1. Purpose of Program

A. Describe how this program identifies and provides feedback to a candidate regarding areas of study where Orthopaedic surgeons would benefit from additional education that aids in the development of a study plan to facilitate lifelong learning. *What is the planning process? Who developed the program? What are their credentials and current positions? Name of CME Office granting approval of application for Category 1 CME? What is the goal of the program? Which specialties of orthopaedics are addressed?*

B. Describe how the program aids in the development of read-study-learn plans. *How are candidates advised of the area(s) that they did the most poorly in communicated? How are candidate directed to focus their self-study efforts on those particular topic areas? Will there be cited literature as part of the feedback? What study materials (if any) will be distributed?*

2. Qualification for SAE Credits

A. Describe how the program meets the requirements of being developed by independent, knowledgeable question writers using the best possible evidence in creating quality questions. *Who will develop and coordinate the program elements? Who is the planning committee? What are their credentials, specific orthopaedic specialty? How are questions and/or lecture material developed?*

B. Describe how the questions were edited for consistency in terminology and how they were prepared to have a similar “look”.

C. Describe the panel of questions writers who reviewed and revised the final examination.

D. Describe how the material in the exam was rated for relevance, readability and accuracy.

E. Provide an answer key with validated answers and recent citations.

F. Describe the process for how the examination will be scored and returned to the candidate.

i) Describe how and when the feedback with correct answers and discussions/citations/logic will be provided.

ii) Describe how the score report will include peer performance measures.

iii) Describe how performance will be scored and compared to the chance score and how candidates will be notified and if the CME will be recorded on the AAOS portfolio.

G. Will the SAE meet the requirements for achieving ACCME approval for a minimum of ten Category I credits per activity? (Approximately 100 questions is a 10 credit exam)

Please provide an electronic copy of the document of Category 1 CME approval. ABOS requires that draft of brochures/ and other advertisement sources be submitted to ABOS before printing. ABOS requires a draft of the certificate of SAE be submitted to ABOS before printing.

